

Submission Deadline: August 31, 2015, by midnight EST

10th Anniversary Show

September – October 2015

If mailing form, please PRINT CLEARLY.

Name: _____

Address: _____

City: _____

State, Zip: _____

Phone: _____

E-mail: _____

Media: _____

Category / Please circle one: 2D 3D fabric

List of Submitted Pieces:

	Title	Dimensions	Price
1)	_____		
2)	_____		
3)	_____		

Application form must be received by the BGA on or before midnight EST on August 31, 2015, by email or USPS mail, with JPG images (72ppi, no side larger than 10”).

Please EMAIL this application with images to admin@belmontgallery.org.
Or mail completed form with images to:

Belmont Gallery of Art
Homer Municipal Building, Third Floor
19 Moore Street
Belmont, MA 02478



“CELEBRATE!” BGA’s 10th Anniversary Show!

September – October 2015

It’s our 10th anniversary! That’s right, the Belmont Gallery of Art opened its doors to the public for the very first time in July 2005. In the years that followed, we mounted over 60 unique, compelling, inspirational exhibits showcasing the talents of several hundred local and regional artists from New England and beyond. The BGA has also enlightened and entertained thousands of visitors, and served as an anchor and outlet for Belmont’s own prodigious community of artists. Now, that’s something to celebrate!

To mark this extraordinary milestone, the BGA plans a 10th Anniversary Show — fittingly entitled “Celebrate!” — to honor the work of the many artists who made our first ten years a rousing success. The show will feature one work from each participating artist. *If your work has been exhibited at the Gallery at any time, the BGA invites you to submit NEW work for inclusion in our anniversary show.*

Key Dates:

SUBMISSION DEADLINE: August 31, by midnight EST
SELECTION OF ARTWORK NOTIFICATION: Sept. 4

DROP OFF ART: Thurs., Sept. 17, 11am–3pm and Sun., Sept. 20, 12pm – 3pm
PICK UP ART: to be determined

www.belmontgallery.org

Homer Municipal Building, Third Floor
19 Moore Street, Belmont, MA 02478



Eligibility - Any artist who has exhibited work in any BGA show over the last 10 years is eligible to participate. One artwork submitted by each eligible artist will be included in the show, space permitting. Artists are encouraged—but not required—to submit up to 3 works reflecting the theme: “Celebrate!” NEW artwork (never displayed at the BGA) in any medium may be submitted for consideration. The BGA cannot accept artwork larger than 5 ft. in any dimension, or explicit depictions of nudity.

Submission requirements – To participate, application form (see reverse side) must be received by the BGA on or before the deadline submission, by email or USPS mail, with JPG images (72ppi, no side larger than 10”).

****MAXIMUM number of submissions per artist: 3.**

Please name your images using this format:

ArtistLastName_H"xW"(xD) _Price_ Title.JPG

The BGA committee reserves the right to select work for display.

Gallery Sitting Required — Each artist whose work is included must gallery-sit for at least two hours during the exhibition unless specifically excused upon request at the time of submission. A sign-up sheet will be available in the gallery on the drop-off date, or artists and other volunteers may go to www.volunteerspot.com to sign-up for specific slots.

Exhibition Fee — There will be an Exhibition Fee of \$10 for artwork included in this show. The fee is payable at delivery (see below) in cash or by check made payable to ‘Town of Belmont.’ ‘BGA Entry Fee’ should be entered on the memo line. The BGA cannot accept credit cards.

Insurance and Liability Waiver — The Gallery may be open to the public when there is no attendant present. However, the Gallery is under 24-hour video camera surveillance. BGA does not insure artworks delivered to the Gallery for exhibition. Artists are responsible for obtaining any desired insurance coverage. While the BGA endeavors to take the utmost care in handling all artworks, neither the BGA and its volunteers nor the Town of Belmont and its employees accepts liability for the theft of or damage to artworks incurred in transit or while in the Gallery’s custody, including, but not limited to, damage or loss due to vandalism, faulting mounting, framing or wiring. By submitting artwork for exhibition, the Artist(s) acknowledges the foregoing and releases the parties mentioned from any such liability.

Delivery of Artwork — Artwork that has been selected for exhibition should be delivered to the Gallery at the time set forth in Key Dates. All artwork must



be presented in a professional manner. 2D artwork must be dry, suitably framed or finished on its visible sides and have sturdy wire stretched across the back or loops on either side of the frame. Saw tooth hangers or single loops, sandwich/clip/u-bank frames will not be accepted. 3D work must be stable and accompanied by displays/pedestals/cases, as appropriate.

Each artwork must have a BGA label affixed to the back. The label for works that are not being offered for sale should be marked ‘NFS’ in place of the price. The label form is attached below and will also be available at the Gallery on the drop-off date.

If artwork is for sale, artists must complete a IRS W-9 form (below) with their social security number and signature, unless they already have a W9 on file at the Treasurer’s office. The Town of Belmont Treasurer cannot pay without this form. All such forms will be held in complete confidence and, at the close of the show, if an artist has no sales, the corresponding W9 will be destroyed.

Publicity and Promotion — The BGA will:

- announce the show on its website
 - announce the show to its email list of artists and art patrons, galleries and associations.
 - design, print and distribute postcards and posters announcing the exhibition. Artists are encouraged to distribute cards to their own mailing list.
 - place, in its sole discretion, calendar/event announcements and feature articles in a variety of print and on-line news outlets and publications.
- By submitting work, artist gives permission for images to be used for publicity.

Artist(s) may take additional steps to promote/publicize the show, at their own expense, with the express written permission of the BGA. The BGA’s consent is not required to forward a BGA communiqué to a separate mailing list.

Access — The handicap accessible Gallery is open to the public Thursdays and Fridays 10 am to 4 pm, and Sunday 1-4 pm noon to 4:00 p.m. Additional hours may be added. Holiday hours may vary. Please note that the Gallery may also be open but unattended during regular Town of Belmont business hours, if the Gallery space is not in use for town meetings.

Sales and Commissions — The BGA urges artists to offer their artworks for sale. BGA staff handles all sales. If a Gallery attendant is not present, prospective buyers should be instructed to make inquiries to the BGA Contact. The BGA collects a 25% commission on all sales. The BGA also collects the 6.25% Massachusetts Sales Tax. Art works should be priced to include the commission but not the tax. Artist(s) will be paid by check delivered by USPS 4–6 weeks after the exhibitions closes.